



Third Taxing District

2 Second Street
East Norwalk, CT 06855

Tel: (203) 866-9271

AGENDA

Special Annual Meeting of the Electors of the Third Taxing District of the City of Norwalk, Wednesday, March 28, 2018, at 7:00 p.m., at The Marvin Community Room, 60 Gregory Boulevard, East Norwalk, Connecticut.

1. Welcome and call to order
2. Introductions
3. Reading and acceptance of the Notice of the Annual Meeting
4. Election of Annual Meeting Chairman
5. Election of Annual Meeting Secretary
6. Reading & Acceptance of Special Annual Meeting Minutes of March 8, 2017
7. Third Taxing District and Your Community
 - Community Events
 - Community Funding and Assets
8. Industry/Legislative Update, followed by Q&A from the public.
9. Report of the operation of the Electric Department for the fiscal year July 1, 2016 through June 30, 2017, followed by Q&A from the public.
10. Presentation of District Budget, followed by Q&A from the public.
11. Authorization to approve the District Budget and transfer funds from the Electric Department to the District account to cover the budget requirements for the fiscal year July 1, 2018 through June 30, 2019.
12. Public Comment on Topics of Interest on East Norwalk or Third Taxing District
13. Adjourn

District Commissioners

David L. Brown	203-866-8099	Chairman	Kevin Barber	203-866-9271	General Manager
Debora Goldstein	203-252-7214	Commissioner	Ron Scofield	203-866-9271	Assistant General Manager
Pamela Parkington	203-858-4261	Commissioner	Johnnie Weldon	203-216-2652	Treasurer

General Meeting Presentation Outline – Third Taxing District Special Annual Meeting – March 28, 2018

Item	Presenter	Begin By	Approx. Time (minutes)
1. Welcome and Call to Order	David Brown	7:00 PM	5
2. Introductions	David Brown	7:05 PM	5
3. Reading and Acceptance of the Meeting Notice	David Brown	7:10 PM	5
4. Election of a Meeting Chairman	David Brown	7:15 PM	5
(Pause) – Review Procedures with Elected Chairman		7:20 PM	5
5. Election of a Meeting Secretary	Meeting Chairman	7:25 PM	5
6. Reading & Acceptance of Special Annual Meeting Minutes of 3/7/17	Meeting Chairman	7:30 PM	5
7. Third Taxing District and Your Community <ul style="list-style-type: none"> Community Events Community Funding and Assets 	Johnnie Mae Weldon Pam Parkington	7:35 PM 7:40 PM	5 5
8. Industry/Legislative Update, followed by Q&A	Debora Goldstein	7:45 PM	5
9. Report of the Operation of the Electric Dept. for the Fiscal Year July 1, 2016 through June 30, 2017, followed by Q&A	Kevin Barber	7:50 PM	15
10. Presentation of District Budget, followed by Q&A from Public	David Brown	8:05 PM	15
11. Vote to Approve District Budget & Transfer Funds	Meeting Chairman	8:20 PM	5
12. Public Comment on topics of Interest on East Norwalk or Third Taxing District	Public	8:25 PM	30
13. Adjourn		8:55 PM	



Third Taxing District

2 Second Street
East Norwalk, CT 06855

Tel: (203) 866-9271

NOTICE

The legal voters of the Third Taxing District of the City of Norwalk are hereby notified and warned that a meeting of said District will be held at The Marvin Community Room, 60 Gregory Boulevard, East Norwalk, Connecticut, on Wednesday March 28, 2018 at 7:00 P.M. for the following purposes:

To receive the financial report of the District for the fiscal year July 1, 2016 through June 30, 2017, and the report of the operation of the Electric Department for the fiscal year July 1, 2016 through June 30, 2017.

To act on the District budget for the fiscal year July 1, 2018 through June 30, 2019, including the appropriation of funds to cover the budget requirements of the District for care and use of parks owned by the District, care of the East Norwalk Firehouse, care of the East Norwalk Historical Cemetery, support of the East Norwalk Improvement Association Public Library, and stipends of District Officials for the fiscal year July 1, 2018 through June 30, 2019.

To approve the District budget and the transfer of funds from the Electric Department to the Third Taxing District account to cover the budget requirements for the fiscal year July 1, 2018 through June 30, 2019.

Ronald Scofield
District Clerk
March 16, 2018

District Commissioners

David L. Brown 203-866-8099
Debora Goldstein 203-252-7214
Pamela Parkinson 203-858-4261

Chairman
Commissioner
Commissioner

Kevin Barber 203-866-9271
Ron Scofield 203-866-9271
Johnnie Weldon 203-216-2652

General Manager
Assistant General Manager
Treasurer



Third Taxing District

2 Second Street
East Norwalk, CT 06855

Tel: (203) 866-9271

Fax: (203) 866-9856

**MINUTES OF
SPECIAL ANNUAL MEETING OF THE
THIRD TAXING DISTRICT OF THE CITY OF NORWALK
WEDNESDAY, MARCH 8, 2017 AT 7:00 P.M.
AT THE MARVIN, 60 GREGORY BOULEVARD, E. NORWALK, CT**

Attendance: See attached sheet

The meeting was called to order at 7:09 p.m. by Chairman Brown.

Commissioner Yost asked all in attendance to stand for the Pledge of Allegiance.

Chairman Brown introduced the Commission and staff to the attendees.

Motion was made by Craig Cuttner, seconded by Jim Anderson, to waive the reading and acceptance of the Notice of the Special Annual Meeting.

Yes – 42, No – 0, Abstain - 0

Motion was made by Commissioner Yost, seconded by Bill Solder, to nominate Michelle Maggio as Annual Meeting Chairperson.

Motion was made by Susan Lane, seconded by Debora Goldstein, to nominate Craig Cuttner as Annual Meeting Chairperson.

Michelle Maggio was named Chairperson, with a vote of 22 to 21.

Motion was made by Susan Lane, seconded by Commissioner Yost, to elect Michael Intrieri as Secretary.

Yes – 33, No – 0, Abstain - 0

Motion was made by Bill Solder, seconded by Craig Cuttner, to waive the reading and acceptance of the Annual Meeting Minutes of 3/2/16.

Yes- 37, No – 0, Abstain - 0

Michael Intrieri presented the District Year in Review, highlighting the past year's activities.

District Commissioners

David L. Brown 203-866-8099
Debora Goldstein 203-252-7214
Pamela Parkington 203-858-4261

Chairman
Commissioner
Commissioner

Kevin Barber
Ron Scofield
Johnnie Weldon

203-866-9271
203-866-9271
203-216-2652

General Manager
Assistant General Manager
Treasurer

Commissioner Goldstein presented the Industry/Legislative Update, followed by Q&A from the public.

Motion was made by Commissioner Brown, seconded by Commissioner Yost, to waive the reading of the Report of the District Commission.

Yes – 34, No – 0, Abstain – 1

Commissioner Yost presented the Library Vision & Commitment.

Sarah Mann presented the Library Budget.

Mr. Smith presented the financial report of the operation of the Electric Department for the fiscal year July 1, 2015 through June 30, 2016, followed by Q&A from the public.

Commissioner Brown presented the District Budget followed by Q&A from the public.

Motion was made by Debora Goldstein, seconded by Commissioner Yost and Craig Cuttner, to authorize and approve the District Budget and transfer funds in the amount of \$288,429 from the Electric Department to the District account to cover the budget requirements for the fiscal year July 1, 2017 through June 30, 2018.

Yes – 33; No – 0; Abstain - 0

Motion was made by Jim Anderson, seconded by Michael Intrieri, to adjourn.

Motion passed unanimously.

The meeting adjourned at 9:23 p.m.

Respectfully submitted,

Cynthia Tenney
Recording Secretary

ATTENDANCE SHEET

TTD Ratepayers:

Anderson, James C.
Bove, John J.
Bove, Vicki A.
Brown, David L.
Burr, Christopher D.
Cartwright, Rommell
Cece, Diane M.
Chelminski, Julie North
Chelminski, Paul
Clarke, Nicholas R.
Cray, Katherine A.
Cuttner, Craig D.
Debellis, Marlene
Doerr, Sandra L.
Dudeney, Fiona V.
Goldstein, Debora
Gray, John P.
Harris, Judith Lynn
Holowinko, Edward M.
Hungaski, Judith Ann
Intrieri, Michael F.
Johansson, Marianne F.
Johnson, Peter M.
Kaufman, Mark
Kitchen, Joe S.
Laganza, Joseph Lewis
Lane, Susan E.
Langston, Linda P.
Leonard, Edna Lee

Maggio, Michelle A.
Mann, Sarah M.
Mann, Steven J.
Mehle, Owen L.
Mele, Dawn L.
Mineo, Linda M.
Parkington, Pamela Mills
Roberts, Jr., Robert W.
Siegelbaum, Beth M.
Sitton, Frances
Sitton, Willie D.
Solder, William M.
Toussaint, Kendall R.
Yost, Charles L.

Others:

Jim Smith, General Manager, TTD
Cynthia Tenney – TTD Staff
Tricia Dennison – TTD Staff
Kristen Malone – TTD Staff
Mike Adams – TTD Staff
Scott Tracy – TTD Staff
Joe Charriot – TTD Staff
Matt Allred, TTD Accountant

A						L	M	N	O	P
2018-2019 Third Taxing District Budget - Recommended by Commission on 2-12-18										
2						Column L	Column M	Column N	Column O	Column P
3										
4										
5						2016-2017 Approved 3/2/16	2016-2017 Actual	2017-2018 Approved 3/8/16	2017-2018 Projected Actual	2018-2019 Proposed
6	Sources of District Funds									
7	Fund Balance - Carryover from prior years					\$62,710	\$108,858	\$86,742	\$74,878	\$3,136
8	Rental Income from Firehouse Building					\$40,314	\$40,314	\$41,523	\$41,523	\$42,769
9	Interest Income					\$210	\$283	\$325	\$325	\$325
10	Transfer from Electric Department (from available funds)					\$279,881	\$279,881	\$288,429	\$288,429	\$313,070
11	Total of Funds Available to District					\$383,115	\$429,336	\$417,019	\$405,155	\$359,300
12	Uses of District Funds									
13	Cash Expenditures & Appropriations for District Operating & Capital Needs									
14	Stipends (3 Commissioners @ \$3500 ea.)					\$10,500	\$10,500	\$10,500	\$10,500	\$10,500
15	Stipend (Treasurer)					\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
16	Stipend (District Clerk)					\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
17	Stipend (Rate Payer Representative)					\$0	\$0	\$0	\$0	\$1,800
18	Payroll Tax Expense					\$1,079	\$1,129	\$1,079	\$1,129	\$1,300
19	Parks Groundskeeping & Maintenance					\$30,000	\$27,069	\$22,000	\$23,850	\$32,000
20	Holiday Events (Christmas Tree Lighting)					\$7,000	\$6,471	\$7,500	\$6,000	\$6,500
21	Summer Concert Series - 8 Concerts					\$26,500	\$29,681	\$33,000	\$30,200	\$33,000
22	Annual Electors Meeting					\$4,500	\$12,315	\$4,600	\$7,000	\$5,000
23	Firehouse Building Expense/Maintenance					\$1,500	\$0	\$2,000	\$2,000	\$2,000
24	Firehouse Building Major/Capital					\$4,500	\$9,800	\$17,840	\$17,840	\$0
25	Library Building Expenses/Maintenance					\$7,000	\$18,260	\$7,000	\$7,000	\$8,000
26	Library Contingent Fundraising Match									\$11,500
27	Library Building Major/Capital					\$42,000	\$41,600	\$40,000	\$40,000	\$5,000
28	East Norwalk Historical Cemetery Expense/Maintenance					\$22,000	\$18,067	\$20,000	\$20,000	\$20,000
29	East Norwalk Historical Cemetery Major/Capital					\$2,815	\$2,255	\$2,900	\$2,900	\$3,200
30	Other District Services (Donations based on TTD Commission Policy)					\$15,000	\$6,590	\$10,000	\$10,000	\$8,000
31	Contingencies					\$30,000	\$0	\$30,000	\$30,000	\$30,000
32	Sub-Total for District General Items					\$207,994	\$187,337	\$212,019	\$212,019	\$181,400
33	Appropriations on Behalf of Other Organizations									
34	East Norwalk Improvement Association (for library operations)					\$167,121	\$167,121	\$190,000	\$190,000	\$162,900
35	Total District Expenditures and Appropriations for Future Work					\$375,115	\$354,458	\$402,019	\$402,019	\$344,300
36	Fund Balance at Year End					\$8,000	\$74,878	\$15,000	\$3,136	\$15,000